

**WIXOM PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Monday, June 25, 2007**

1. CALL TO ORDER: The meeting was called to order at 7:08 pm. Members Present: S. Larsen, L. Carnacchi, J. Taylor, J. Russel, P. Beagle, J. Schnaible and L. Hoenig, Library Director; also Jim Lowe, Ann-Marie Sharpe
2. APPROVAL OF AGENDA: Motion to approve the agenda by P. Beagle, seconded by J. Russel, approved unanimously.
3. CALL TO THE PUBLIC: No person addressed the Board
4. APPROVAL OF MINUTES: A motion was made by P. Beagle, seconded by L. Carnacchi, to approve the minutes of the Special Meeting of May 21, 2007, approved unanimously. A motion was made by P. Beagle, seconded by J. Russel, to approve the minutes of the Regular Meeting of May 21, 2007, approved unanimously. (The Executive Session meeting minutes were not available)
5. APPROVAL OF EXPENDITURES: A motion was made by S. Larsen, seconded by P. Beagle, to approve the expenditures dated June 25 2007, approved unanimously.
6. BUDGET REVIEW: The budget statement from 5/31/2007 was reviewed.
7. DIRECTORS REPORT: L. Hoenig gave her report as documented in the board packet.
8. UPDATE FROM CITY COUNCIL MEETING: Nothing to report.
9. COMMUNICATIONS: There were no issues or comments regarding the communications included in the board packet.
10. OLD BUSINESS:
 - a) Consideration of revised By-laws – A motion to adopt the revised By-laws dated June 25, 2007 was made by P. Beagle and Seconded by J. Russel – Roll call vote: S. Larsen - Aye, L. Carnacchi - aye, J. Taylor - aye, J. Russel -aye, P. Beagle - aye, J. Schnaible –aye, approved unanimously.
11. NEW BUSINESS:
 - a) Budget amendment – L. Hoenig presented a budget amendment that reallocates \$16,062, and results in a Total increase of expenses of \$0.00 (Zero). A motion to approve the budget amendment dated June 25, 2007 was made by S. Larsen, seconded by P. Beagle and, approved unanimously.
 - b) Collection Development Policy - This policy was last revised in 1995. In order to meet the QSAC requirements for certification this policy must be reviewed every 5 years. After review, L. Hoenig and the professional staff recommended a complete rewrite to add more detail, and presented that draft to the Board. A motion to adopt the revised Collection Development Policy was made by S. Larsen, seconded by P. Beagle and, approved unanimously.
 - c) Audio/Visual Policy – This policy was revised to allow all library users full access to borrow materials. After much debate and the request for new signage with regards to “responsibility for the choice of materials” by the Board, a motion to approve the revised Audio/Visual Policy was made by S. Larsen, seconded by J. Russel, Roll Call Vote - S. Larsen - Aye, L. Carnacchi - aye, J. Taylor - aye, J. Russel -aye, P. Beagle - nay, J. Schnaible –aye, motion carried.
 - d) Consideration to hold an executive session to discuss a personnel issue. – A motion was made to hold an executive session after the Board member comments (item 13) of the agenda by S.

Larsen, seconded by P. Beagle and, approved unanimously.

12. CALL TO THE PUBLIC – No person addressed the Board.

13. BOARD MEMBER COMMENTS

J. Russel – I will be unable to attend the July Meeting.

L. Carnacchi – No Comment

J. Taylor – No Comment.

J. Schnaible – My thanks to the By-Laws Committee for a job well done.

S. Larsen - No Comment

P. Beagle – Thanks to the By-Laws Committee for all the hard work and thank you to Lisa for the thorough background and rework to the two policies.

14. NEXT MEETING DATE: Regular Board Meeting – Monday, July 23, 2007, 7:00 p.m.

15. ADJOURNMENT: Motion to adjourn at 8:17 pm was made by J. Russel, seconded by L. Carnacchi, approved unanimously.

Respectfully submitted,
Scott Larsen