

**WIXOM PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

MONDAY, APRIL 28, 2008

1. **CALL TO ORDER:** The meeting was called to order by Scott at 7:06 PM. Members present: Scott Larsen, Leslie Carnacchi, Jane Taylor, Ann-Marie Sharpe, Jim Lowe and Lisa Hoenig, Library Director. Members absent: Jenny Schnaible (excused).
2. **APPROVAL OF AGENDA:** A motion to approve the agenda was made by Ann-Marie, seconded by Jim and approved unanimously.
3. **CALL TO THE PUBLIC:** No one addressed the Board.
4. **APPROVAL OF MINUTES:** Jane made a motion to approve the minutes of the regular meeting of March 24, 2008. The motion was seconded by Jim and approved unanimously.
5. **APPROVAL OF EXPENDITURES:** A motion to approve the expenditures as presented in the Board packet was made by Leslie and seconded by Jane. Motion carried unanimously.
6. **BUDGET REVIEW:** Lisa reviewed the budget as presented in the Board packet.
7. **DIRECTOR'S REPORT:** Lisa shared her report as presented in the Board packet. She mentioned that our statistics continue to increase which she feels is a response to our added computers and the overall publicity from the millage campaign. Installation of the new circulation desk is on track. The extra 53 bulbs ordered by the electrician will be used in the Adult fiction area. Lisa also shared that the cost of the mailings will go down because of the approval of the non-profit postal rate despite the increased size of the newsletter.
8. **UPDATE FROM CITY COUNCIL:** Jim attended the City Council meeting on Tuesday, March 25, 2008. He shared that Councilwoman Rich was impressed with the library renovations and Councilman Cutright was happy that the new drop box would soon be installed.
9. **COMMUNICATIONS:** There were no comments or concerns regarding the communications included in the Board packet.
10. **OLD BUSINESS:**
 - a. 2008-09 proposed Library budget: Budget revenue figures from the City budget office came through and the Library budget committee met and presented an overview of budget changes since the March 24 draft. This overview was included in the Board packet. Lisa feels this is a solid budget and along with the goals for 2008-09, it will be presented at the public hearing next month.
11. **NEW BUSINESS:**
 - a. Library Director evaluation packets were distributed to each Board member. The sealed evaluations are due at the check-out desk by noon on May 12, 2008. Jim, Leslie, and Jenny will meet on Tuesday, May 13, 2008 at 10 AM to compile the results.
12. **CALL TO THE PUBLIC:** No one addressed the Board.
13. **MEMBERS' COMMENTS:**
 - a. Jenny – absent
 - b. Scott – thanks, Lisa for your work on the budget...can we have an update on QSAC at next meeting?
 - c. Leslie – my daughter is engaged!
 - d. Jane – no comments
 - e. Ann-Marie – no comments
 - f. Jim – nice pearls, Lisa
14. **NEXT MEETING DATE:** The next regular meeting will be on Monday, May 19, 2008 at 7 PM preceded by the public hearing concerning the Library budget at 6 PM.

APPROVED: 5/19/08

15. ADJOURNMENT: A motion was made by Jane and seconded by Jim to adjourn the meeting at 7:55 PM. Motion passed unanimously.

Respectfully submitted,
Leslie Carnacchi