

**WIXOM PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

MONDAY, MARCH 24, 2008

1. **CALL TO ORDER:** The meeting was called to order at 7:05 PM. Members present: Jenny Schnaible, Scott Larsen, Leslie Carnacchi, Jane Taylor, Jim Lowe and Lisa Hoenig, Library Director. Members absent: Ann-Marie Sharpe.
2. **APPROVAL OF AGENDA:** A motion to approve the agenda was made by Scott, seconded by Jim and approved unanimously.
3. **CALL TO THE PUBLIC:** No one addressed the Board.
4. **APPROVAL OF MINUTES:** A motion to approve the minutes of the regular meeting of February 25, 2008 was made by Jane, seconded by Jim and approved unanimously.
5. **APPROVAL OF EXPENDITURES:** A motion to approve the expenditures as presented in the Board packet was made by Scott and seconded by Leslie. Motion carried unanimously.
6. **BUDGET REVIEW:** Lisa shared the budget report as outlined in the Board packet
7. **DIRECTOR'S REPORT:** Lisa reviewed her report as presented in the Board packet and shared that she was pleased with the February, 2008 Library Statistics, especially noting that we had our highest Sunday statistics of the year on February 24, 2008
8. **UPDATE FROM CITY COUNCIL:** Leslie attended the City Council meeting on March 11, 2008, including the Mayor's "State of the City" address. Mention was made by the Mayor of the recent improvements at the Library (new computer stations, shelving).
9. **COMMUNICATIONS:** There were no comments or concerns regarding the communications included in the Board packet.
10. **OLD BUSINESS:**
 - a. **Furniture Purchase:** Lisa shared that in reviewing the budget, she identified approximately \$10,500 in funds that were available to help in the furniture purchase of the Check-Out desk and the stack-end OPAC stations. A motion was made by Scott and seconded by Jane to approve for the Capital Improvement budget of 2007-08 the stack-end OPAC stations, an electrical outlet in the staff restroom, high-efficiency lighting in the Adult non-fiction and computer areas, YA/Ref Desk/Adult Fiction lighting, a drop safe, and a book return cart for the Check-Out desk with estimates of approximately \$8500 as outlined in the March 19, 2008 memo from Lisa included in the Board packet. Motion passed unanimously.
11. **NEW BUSINESS:**
 - a. **Dates for closure to install Check-Out desk:** A motion was made by Jim and supported by Scott to approve option 1 as outlined in the Board packet. The Library will close Thursday, May 22 through Saturday, May 24, prior to the Memorial Day closure to install the new Check-Out Desk. Motion approved unanimously.
 - b. **2008-09 proposed Library budget:** A brief discussion on the proposed budget for 2008-09 took place. Lisa shared that more information would be available in April, 2008.
 - c. **Public Hearing date:** Monday, May 19, 2008 at 6 PM was established for the Public Hearing date to adopt the 2008-09 Library budget to be followed by the regular Library Board meeting at 7 PM.
12. **CALL TO THE PUBLIC:** No one addressed the Board.
13. **MEMBERS' COMMENTS:**
 - a. Jenny – no comments
 - b. Scott – thanked Lisa
 - c. Leslie – no comments

- d. Jane – no comments
 - e. Jim – Grosse Pointe Park paid \$60,000 for someone to paint a mural in their library.
14. NEXT MEETING DATE: The next regular Board Meeting will be Monday, April 28, 2008 at 7 PM.
15. ADJOURNMENT: A motion was made by Scott and seconded by Jim to adjourn the meeting at 8:03 PM. Motion passed unanimously.

Respectfully submitted,
Leslie Carnacchi