

WIXOM PUBLIC LIBRARY  
POLICY STATEMENT

**Mobile Wi-Fi Hotspots**  
**July 2016**

In order to promote access to online resources, the Wixom Public Library offers mobile Wi-Fi hotspots as a part of its circulating collection. A mobile hotspot is a device that can be used anywhere to create a wireless network so patrons can connect any Wi-Fi-enabled mobile device, laptop, printer, digital camera or gaming device. The hotspot is portable, so you can connect your device almost wherever you are. A hotspot may be checked out by any Wixom Library cardholder 18 years of age or older whose card is in good standing. A portion of the hotspots are available for a three day checkout and the remainder check out for one week.

Each hotspot circulates in a bag along with a micro-USB cord, AC charger with USB port, instruction manual, a copy of this policy and a copy of the Library's Public Internet Access Policy. The user is responsible for returning all of these materials in good condition. The user will be responsible for the cost of repair or replacement of the item if it is returned damaged. The Library is not responsible for information accessed using this device or for personal information that is shared over the Internet. Hotspot users are encouraged to follow safe Internet practices.

Hotspots are to be returned inside the Library at the circulation desk, not in the book drop. Patrons will be held responsible for damage to the item if it is returned in the book drop. In addition, the user agrees to follow the Library's Public Internet Access Policy while accessing the Internet through the Library's hotspot. There are no renewals and no holds for the hotspots. Wireless service will be terminated if the hotspot is not returned on the due date.

The Library is not responsible for any computer viruses that may be transferred to user storage devices. Tampering with library equipment, including bypassing security functions, is prohibited.

Fees:

- There is a \$70 replacement cost, plus a \$25 processing fee for a lost, damaged or stolen hotspot.
- The user will be fined \$5.00 per day that the hotspot is returned late.

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Patron name \_\_\_\_\_ Patron barcode \_\_\_\_\_

I agree to assume full responsibility for the safety and care of the above mobile hotspot equipment during the time it is checked out to me. My signature below acknowledges that I have read, understand and agree to all of the terms and conditions of the Wixom Public Library Mobile Wi-Fi Hotspot Policy. I understand that if the item is returned damaged, I will be assessed a fee to repair or replace the hotspot. A replacement charge of a \$70, plus a \$25 processing fee will be assessed if the item is not returned.

\_\_\_\_\_  
Signature

Date \_\_\_\_\_