

WIXOM PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES OF REGULAR BOARD MEETING Monday, July 23, 2018

1. **CALL TO ORDER:** The meeting was called to order at 7:02 p.m. by Dee Dee. Board members present: Christie Currier, Delores (Dee Dee) Grant, Sandra Messing, Allison Wert, Director Andrea Dickson and Executive Assistant Carol Barone. Excused Absent: Jennifer Mulder, Mary Proper.
2. **APPROVAL OF AGENDA:** A motion was made by Christie and supported by Allison to approve the agenda as presented in the board packet. Motion passed.
3. **CALL TO THE PUBLIC:** No public present.
4. **APPROVAL OF MINUTES:** A motion was made by Sandra and supported by Christie to approve the minutes of the Regular Meeting of June 25, 2018. Motion passed.
5. **APPROVAL OF EXPENDITURES:** A motion was made by Sandra and supported by Allison to approve the expenditures as presented in the board packet. Motion passed.
6. **BUDGET REVIEW:** The board packet contained a budget update for the last fiscal year as well as the current fiscal year. Our revenue will increase when we receive the Penal Fines and State Grant checks in July and will go into the 2017-2018 fiscal year. We are in very good shape for last fiscal year and that will result in more money going into our fund balance.
7. **DIRECTOR'S REPORT:** Andrea has reached out to Wixom Elementary to find out what school supplies are needed for students in the fall. The Library has a box across from the circulation desk for donations of school supplies. The building committee selected a chair design for the Children's area and the board packet contained the selected chair information. The bench in the Library's courtyard has rotted and was removed by DPW. Andrea suggested and the Board agreed that the Library purchase a bench since we utilize the courtyard for programs and the bench is heavily used. Dee Dee suggested that we use some money from a donation from former board member Al Boyko and attach a plaque expressing his donation. Allison suggested that we consider adding a second bench if we have room for it. We have hired 2 new pages to replace the graduating seniors.
8. **UPDATE FROM CITY COUNCIL:** No update from City Council.
9. **UPDATE FROM THE FRIENDS OF THE LIBRARY:** The Friends have moved their quarterly meeting to August 21. No other update from the Friends.
10. **COMMUNICATIONS:** There was one comment this month from a child regarding checking out magazines.
11. **UNFINISHED BUSINESS:** There was no unfinished business this month.

12. NEW BUSINESS:

- a. **Strategic Plan Update** - The board packet contained an update on goals reached toward the Strategic Plan. Andrea asked the Board for any feedback on our future goals. There was a discussion about fall programming. Suggestions included having a quiz bowl, another puzzle tournament, an escape room for tweens and a DIY sign program.

13. CALL TO THE PUBLIC: No public present.

14. BOARD MEMBERS' COMMENTS: There was one comment from Sandra. She liked the idea of the bench.

15. NEXT MEETING DATE: The next meeting is August 27, 2018, Regular Meeting at 7:00 p.m.

16. ADJOURNMENT: A motion was made by Christie and supported by Allison to adjourn the meeting at 7:17 p.m. Motion passed.

Respectfully submitted,
Carol Barone, Executive Assistant