

## WIXOM PUBLIC LIBRARY- POSITION POSTING

The Wixom Public Library is seeking an energetic and enthusiastic Children's Librarian. This position will work collaboratively in a team environment to develop and implement dynamic programs and services for children and tweens.

**POSITION:** CHILDREN'S LIBRARIAN  
PERMANENT PART-TIME

**SALARY RANGE:** \$18.00 per hour

**HOURS:** 20-24 hours per week, including evenings and weekends.

**RESPONSIBILITIES:** Plan, prepare, and present youth programs  
Reference and readers' advisory  
Participate in collection development and special projects  
Develop positive relationships with community groups, homeschool families and schools  
Promote literacy, the Library and its services through displays, information and department activities.

**QUALIFICATIONS:** Master's Degree in Library Science or within a semester of completion  
Dedication to public service  
Experience working with children in a public library setting  
Enthusiasm for working with children and parents  
Knowledge of children's literature, resources, and trends  
Strong computer skills, including Office, Internet and eResources  
Strong organizational skills and attention to detail; verbal, written and interpersonal communication skills  
Ability to work and communicate effectively with library patrons and employees

**APPLICATION PROCESS:** Resume, cover letter and City of Wixom application required.  
Applications available at: [www.wixomlibrary.org](http://www.wixomlibrary.org)

**APPLY TO:** Andrea Dickson, Library Director  
Wixom Public Library  
49015 Pontiac Trail  
Wixom, MI 48393  
[andrea@wixomlibrary.org](mailto:andrea@wixomlibrary.org)

**DEADLINE:** November 13, 2018

The Wixom Public Library is an Equal Opportunity Employer and shall consider qualified applicants for all positions without regard to race, color, handicap, sex, religion, national origin, age, marital status or veteran status.

The Wixom Public Library is easily accessible by expressway: five minutes from the I-96 Wixom Rd. exit, second exit west of Twelve Oaks Mall.



**WIXOM PUBLIC LIBRARY**  
49015 Pontiac Trail, Wixom, MI 48393-2567  
Telephone: 248-624-2512 Fax: 248-624-0862