



Wixom Public Library
Proposed
Library Budget
FY 2024-2025

WIXOM PUBLIC LIBRARY

Read. Discover. Connect.

April 25, 2024

Greetings Wixom Residents,

Please find attached to this letter, information regarding the Wixom Public Library's proposed budget for the fiscal year running from July 1, 2024 through June 30, 2025. The Library's Budget Committee has recommended this budget to the Library Board and the Library Board gave preliminary approval to this budget at its April 22, 2024 regular meeting.

This proposed budget covers the Library's general operations and provides for the daily operation of the Library. The revenue portion shows the sources of funds for Library support. The expense portion outlines the amounts budgeted to cover staff wages and benefits, expenses for books and other library materials as well as the variety of costs to operate and maintain the building and support Library functions. The proposed budget is a balanced budget and maintains the Library's current slate of open hours and collections spending as well as keeping Library expenses in balance with historical trends.

The budget is based on a millage levy of 1.0666 mills. The millage rate has been reduced from the 1.08 mil approved by voters in 2016 due to Headlee Rollbacks in previous fiscal years.

This packet contains several items. The public notice for the budget will be run in the Oakland Press. The budget is presented to the public for consideration. The Library Board will take comments from the public at a public hearing on the budget on Monday, May 20, 2024 at 7 p.m. After the public hearing, the Board will adopt, amend and adopt, or reject the budget.

Questions regarding the budget may be directed to the Library Director, Andrea Dickson by phone or via e-mail at andrea@wixomlibrary.org.

Sincerely,

Andrea Dickson
Library Director



WIXOM PUBLIC LIBRARY

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DEPT	LIBRARY
FUND	LIBRARY
DATE	July 1, 2024

ACCOUNT NUMBER	ACCOUNT CATEGORY & ACCOUNT NAME	ACTUAL	CURRENT BUDGET	ACTUAL	EST.	LIB DIRECTOR	LIB BOARD
		2022-23	2023-24	8 MTH 02/28/24	ACTUAL 06/30/24	PROPOSED 2024-2025	APPROPR 2024-2025

REVENUES

271-000-402.010	Real Property Taxes	\$739,716	\$798,065	\$776,140	\$798,065	\$858,860
271-000-410.010	Personal Property Taxes	\$125,206	\$117,164	\$103,048	\$117,164	\$115,471
271-000-412.005	Del Personal Property Tax	\$623	\$0	\$0	\$0	\$0
271-000-437.010	IFT Property Taxes	\$6,847	\$6,542	\$6,519	\$6,542	\$6,781
271-000-437.011	IFT Job Shortfall Revenue	\$0	\$0	\$0	\$0	\$0
271-000-445.011	Delinquent Interest and Penalties	\$1,682	\$1,300	\$397	\$1,300	\$1,500
271-000-502.040	Federal Grants	\$2,062	\$2,500	\$2,071	\$2,500	\$2,100
271-000-528.030	Other Federal Grants Library	\$0	\$0	\$0	\$0	\$0
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271-000-540.041	State Grants	\$17,435	\$17,500	\$0	\$17,500	\$17,500
271-000-573.010	Local Community Stabilization	\$90,618	\$45,000	\$43,565	\$45,000	\$60,000
271-000-581.010	Maple North Service Income	\$0	\$0	\$0	\$0	\$0
271-000-583.040	Other Grants	\$0	\$0	\$0	\$0	\$0
271-000-607.040	Circulation Fines & Fees	\$7,130	\$8,500	\$5,127	\$8,500	\$8,500
271-000-658.060	Penal Fines	\$23,062	\$26,000	\$0	\$26,000	\$23,000
271-000-665.020	Interest Income	\$27,683	\$6,000	\$24,050	\$6,000	\$15,000
271-000-674.021	Donation to Library	\$2,399	\$2,500	\$545	\$2,500	\$2,500
271-000-675.021	Insurance Revenue Distr	\$1,979	\$2,000	\$0	\$2,000	\$2,000
271-000-679.025	Miscellaneous Income	\$1,651	\$1,200	\$1,163	\$1,200	\$1,500
271-000-679.044	MERS HCSP & DC Forfeited Funds	\$16,598	\$0	\$0	\$0	\$0
271-000-679.105	Renaissance Zone Funding	\$0	\$0	\$0	\$0	\$0
271-000-692.000	Appropriations from Fund Bal.	\$0	\$0	\$0	\$0	\$0
271-000-697.100	Pay phone revenue	\$0	\$0	\$0	\$0	\$0
271-000-698.025	Insurance Loss Payment	\$0	\$0	\$0	\$0	\$0
	CATEGORY TOTAL	\$1,064,691	\$1,034,271	\$962,625	\$1,034,271	\$1,114,712

EXPENDITURES

271-790-703.704	Salary -- Full-Time Librarians	\$303,041	\$320,200	\$203,200	\$320,200	\$355,500
271-790-703.707	Salary -- Part-Time Staff	\$120,794	\$124,000	\$80,451	\$124,000	\$133,500
271-790-703.708	Salary -- Part-Time Professional	\$5,909	\$6,500	\$4,105	\$6,500	\$11,000
271-790-711.100	Fringes -- Library	\$112,998	\$115,200	\$75,201	\$115,200	\$143,800
271-790-711.705	Fringes -- HRA Expense	\$6,912	\$7,000	\$4,222	\$7,000	\$7,000
271-790-713.709	MERS DB Closeout Costs	\$0	\$0	\$0	\$0	\$0
271-790-714.704	Sick Time Pay - FT Librarians	\$0	\$0	\$0	\$0	\$0
271-790-727.700	Library Supplies	\$4,394	\$5,500	\$2,452	\$5,500	\$5,500
271-790-728.000	Computer Software/Maint	\$24,777	\$28,000	\$26,498	\$28,000	\$29,000
271-790-728.701	Library Network	\$42,453	\$44,000	\$24,797	\$44,000	\$45,000
271-790-729.700	Books	\$56,270	\$60,000	\$36,833	\$60,000	\$60,000
271-790-729.701	Periodicals	\$9,386	\$9,500	\$9,274	\$9,500	\$9,500
271-790-730.391	Printing and Postage	\$4,993	\$5,000	\$380	\$5,000	\$5,300
271-790-788.000	Custodial Supplies	\$885	\$1,000	\$488	\$1,000	\$1,000
271-790-801.282	Consultant - System Admin	\$3,625	\$3,700	\$3,900	\$3,700	\$4,000

271-790-801.410	Consultants and Personnel	\$7,595	\$2,000	\$540	\$2,000	\$1,500
271-790-815.000	Custodial Services	\$18,301	\$19,500	\$10,472	\$19,500	\$19,500
271-790-850.000	Telephone	\$989	\$1,900	\$1,168	\$1,900	\$1,900
271-790-920.000	Natural Gas Expense	\$12,686	\$12,000	\$5,810	\$12,000	\$12,000
271-790-921.000	Electrical Expense	\$28,268	\$27,000	\$21,915	\$27,000	\$30,000
271-790-930.700	Maintenance and Repairs	\$6,482	\$6,500	\$4,669	\$6,500	\$6,500
271-790-955.100	Conferences and Workshops	\$2,525	\$3,550	\$3,000	\$3,550	\$3,300
271-790-956.700	Travel Expense	\$544	\$1,300	\$488	\$1,300	\$1,300
271-790-956.701	Community Programming	\$10,731	\$14,000	\$6,210	\$14,000	\$14,000
271-790-956.702	Audio Visual Supplies	\$555	\$400	\$382	\$400	\$500
271-790-956.706	Multi-Peril Insurance	\$7,239	\$7,700	\$7,638	\$7,700	\$7,900
271-790-958.000	Audit	\$8,500	\$9,500	\$9,860	\$9,500	\$10,300
271-790-960.000	Miscellaneous Expense	\$763	\$900	\$836	\$900	\$1,000
271-790-960.701	Audio Visual Materials	\$14,284	\$13,500	\$8,352	\$13,500	\$13,000
271-790-960.702	Electronic Resources	\$40,131	\$46,300	\$30,717	\$46,300	\$46,500
271-790-960.703	Donated Materials	\$1,861	\$1,500	\$446	\$1,500	\$1,000
271-790-960.704	Collections - Realia	\$990	\$1,200	\$430	\$1,200	\$1,500
271-790-961.000	Memberships	\$1,541	\$1,600	\$1,788	\$1,600	\$1,800
271-790-971.701	Capital Improvements	\$15,798	\$11,045	\$7,884	\$11,045	\$5,802
271-966-995.000	Transfer Out -- City Services	\$71,092	\$75,000	\$48,326	\$75,000	\$77,000
271-966-995.411	Transfer Out - MERS Retiree	\$30,995	\$33,986	\$22,657	\$33,986	\$34,010
271-966-995.705	Transfer Out - Retiree Health Benefits	\$14,297	\$14,290	\$9,527	\$14,290	\$14,300
	CATEGORY TOTAL	\$992,604	\$1,034,271	\$674,916	\$1,034,271	\$1,114,712
	EXCESS (DEFICIT) OF REVENUES					
	OVER EXPENDITURES	\$72,087	\$0	\$287,709	\$0	\$0
10 00-00 3000	FUND BALANCE 7/1	\$317,476	\$389,563	\$389,563	\$389,563	\$389,563
	Capital Imp-Fund Bal	\$0				\$0
	FUND BALANCE 6/30	\$389,563	\$389,563	\$389,563	\$389,563	\$389,563