

**WIXOM PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**Electronic Meeting Via Zoom**  
**MINUTES OF SPECIAL MEETING**  
**Wednesday, June 16, 2021 7:00 p.m.**

1. **CALL TO ORDER:** The meeting is being held electronically (a) because the City of Wixom has declared a State of Emergency and (b) because of the capacity restrictions and social distancing requirements and as permitted by the Open Meetings Act, as amended by 2020 PA 254. The meeting was called to order at 7:03 p.m. by Christie. Board members present: Al Boyko participating from Wixom, MI, Christie Currier participating from Wixom, MI, Jennifer Mulder participating from Wixom, MI, Veronica Simmons participating from Southfield, MI, Allison Wert participating from Wixom, MI, Director Andrea Dickson and Executive Assistant Carol Barone. Excused Absent: Delores (Dee Dee) Grant.
2. **APPROVAL OF AGENDA:** A motion was made by Jennifer and supported by Allison to approve the agenda as presented. Roll Call Vote: Al: yes, Christie: yes, Jennifer: yes, Veronica: yes, Allison: yes. Motion passed.
3. **CALL TO THE PUBLIC:** There were no members of the public present.
4. **NEW BUSINESS:**
  - a. Recommendation to award the Craft Room remodel contract to lowest bidder Summit Company for an amount of \$31,143. The board packet contained an award recommendation letter from Lindhout Associates, bid tabulation and the Summit Company Schedule of Values, Schedule, Sub-contractors and References. Andrea discussed the bid with the group. She also talked about the LVT vinyl plank flooring. There was one question about the completion dates from the Board. A motion was made by Jennifer and supported by Al to award the Craft Room remodel contract to lowest bidder Summit Company for an amount of \$31,143. Roll Call Vote: Al: yes, Christie: yes, Jennifer: yes, Veronica: yes, Allison: yes. Motion passed.
  - b. Recommendation to approve Applied Imaging printer lease. Andrea discussed our current patron printer needing repair and replacing the current patron printer with one that can best handle patron needs. The board packet contained information about printers and leasing. There were no questions from the Board. A motion was made by Jennifer and supported by Allison to approve Applied Imaging printer lease. Roll Call Vote: Al: yes, Christie: yes, Jennifer: yes, Veronica: yes, Allison: yes. Motion passed.
5. **CALL TO THE PUBLIC:** No members of the public present.

6. ADJOURNMENT: It was moved by Allison and supported by AI to adjourn the Special Meeting at 7:11 pm.

Respectfully submitted,  
Carol Barone, Executive Assistant