

**WIXOM PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES OF REGULAR BOARD MEETING**  
**Monday, February 23, 2026 7:00 p.m.**

1. CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Dee Dee. Board members present: Al Boyko, Leah Gettings, Delores (Dee Dee) Grant, Jen Griffen, Dulcie MacQueen and Becky Spagnuolo. Staff Present: Andrea Dickson, Library Director and Carol Barone, Executive Assistant.
2. APPROVAL OF AGENDA: A motion was made by Jen supported by Al to approve the agenda as presented. Motion passed.
3. CALL TO THE PUBLIC: No public present.
4. APPROVAL OF MINUTES: The minutes of the Regular Meeting of January 26, 2026, were included in the board packet. A motion was made by Leah and supported by Al to approve the minutes of the Regular Meeting of January 26, 2026, as written. Motion passed.
5. APPROVAL OF EXPENDITURES: Andrea discussed items in the report. A motion was made by Dulcie and supported by Jen to approve the expenditure reports as presented in the board packet. Motion passed.
6. BUDGET REVIEW: The board packet contained the Budget Report through period ending February 28. Included in the board packet are mid-year budget amendments to even out accounts. There were no questions from the Board.
7. DIRECTOR'S REPORT: The Library of Michigan has received notice of IMLS funding through September 2027. This ensures MeLCat and MeL.org are funded through that date.

One of our water heaters needs replaced and another one needs repairs. As water heaters are the responsibility of the City under our lease, the Library will not incur any extra charges for these updates.

The City is implementing a new electronic timesheet and scheduling software. Andrea has concerns that this software does not allow us to enter programs, which we schedule around. She has identified alternative options that will work for the Library and has requested a meeting with the new Finance Director to find a solution that works for all parties.

Our two youth librarians will attend MLA's Spring Institute conference. This conference focuses on youth specific topics, collections, and programming.

8. UPDATE FROM CITY COUNCIL MEETINGS: There was nothing new to report from the City Council meeting.
9. UPDATE FROM THE FRIENDS OF THE LIBRARY: Andrea worked with the Friends President and Vice President to update their logo. She was able to utilize Canva and Photoshop to create the new logo at no extra cost. A copy of the logo was included in the board packet.
10. COMMUNICATIONS: There was one suggestion in the suggestion box this month about turning the Library's courtyard into an indoor greenspace.
11. UNFINISHED BUSINESS:
  - a. **Millage Renewal Discussion:** The millage memo from our attorney is now complete. It contains the necessary information for her to draft the ballot proposal and Board resolution for the August 4, 2026 election. Andrea will begin preparing informational materials for residents. These will be reviewed by our attorney to ensure compliance with campaign laws. The Library can only share factual information and encourage residents to vote. She discussed with the Board how we plan to get the information out to the voters.
12. NEW BUSINESS:
  - a. **FY 2025 – 2026 Budget Amendments:** The board packet contained the mid-year budget amendments that show adjustments to expenses and revenues. The amendments show an increase in a few revenue sources, including two new state grants, and updates to several expenditure accounts. A motion was made by Jen and supported by Dulcie to approve the FY 2025-2026 Budget Amendments as presented in the board packet. Motion passed.
13. CALL TO THE PUBLIC: No public present.
14. BOARD MEMBERS' COMMENTS: No comments from the board members.
15. NEXT MEETING DATE: The next Regular Meeting is Monday, March 23, 2026, at 7:00 p.m.
16. ADJOURNMENT: A motion was made by Jen and supported by Leah to adjourn the meeting at 7:23 p.m.

Respectfully submitted,  
Carol Barone,  
Executive Assistant