

WIXOM PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Monday, May 19, 2025 7:00 p.m.

1. CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Dee Dee. Board members present: Leah Gettings, Jen Griffen, Delores (Dee Dee) Grant, Dulcie MacQueen and Veronica Simmons. Staff Present: Andrea Dickson, Library Director and Carol Barone, Executive Assistant. Also Present: Al Boyko.
2. APPROVAL OF AGENDA: A motion was made by Jen and supported by Veronica to approve the agenda as presented. Motion passed.
3. PUBLIC HEARING: Fiscal Year 2025-2026 proposed Library budget.
4. CALL TO THE PUBLIC: No comments from the public.
5. APPROVAL OF MINUTES: The minutes of the Regular Meeting of April 28, 2025, were included in the board packet. A motion was made by Veronica and supported by Dulcie to approve the minutes of the Regular Meeting of April 28, 2025 as written. Motion passed.
6. APPROVAL OF EXPENDITURES: The board packet contained the expenditure report. There were no questions from the Board. A motion was made by Leah and supported by Jen to approve the expenditure report as presented in the board packet. Motion passed.
7. BUDGET REVIEW: A budget update for period ending May 31, 2025 was included in the board packet. Year-end Budget Amendments to even out accounts will be included in next month's Board meeting. There were no questions from the Board.
8. DIRECTOR'S REPORT: The HVAC unit that covers the adult area of the Library was replaced on May 14. We are still waiting on replacement parts for the unit not working at the front of the Library.

We are having issues receiving materials from our book vendor, Baker & Taylor. Other libraries are having the same issues with them. We have started using other vendors to get items sooner.

At the last board meeting we decided to use PressReader a digital newspaper platform due to the significant newspaper delivery issues. The Detroit Free Press was included in our trial but Andrea discovered that the publisher has excluded access to public libraries. Andrea will research our options and will keep the Board updated.

9. UPDATE FROM CITY COUNCIL MEETINGS: No updates from City Council. Andrea will be attending the next City Council meeting.
10. UPDATE FROM THE FRIENDS OF THE LIBRARY: Nothing new to report.
11. COMMUNICATIONS: There was one suggestion for the library to purchase more Manga books.
12. UNFINISHED BUSINESS:
 - a. **Adoption of 2025–2026 proposed Library Budget:** The board packet contained the 2025–2026 Proposed Library Budget. A motion was made by Jen and supported by Leah to approve the FY 2025–2026 Proposed Library Budget, millage rate of 1.0666, and budget resolutions as written. A roll call vote was held. Dee Dee (yes), Veronica (yes), Leah (yes), Dulcie (yes) and Jen (yes). Motion passed unanimously.
 - b. **Study Room Furniture:** Andrea provided laminate samples and the Board chose the Oiled Soapstone laminate for the study room tables. They asked Andrea to provide quotes for replacing the 10 study room chairs. They also talked about the privacy decals on the windows and Andrea will approve the design for ordering.
 - c. **Craft Room Walls:** Andrea met with the painters and is waiting for the painting quote for the craft room. Andrea will provide paint costs and other options for the walls at a future board meeting.
13. NEW BUSINESS:
 - a. **Appointment of Albert Boyko to Library Board of Trustees:** Allison Wert is moving out of Wixom and has resigned from the Library Board. Andrea recommends that the Board appoint Albert Boyko to fill Allison's position. Al was a previous board member. A motion was made by Jen and supported by Leah to appoint Albert Boyko to fill the vacant position on the Library Board of Trustees. A roll call vote was held. Dee Dee (yes), Veronica (yes), Leah (yes), Dulcie (yes) and Jen (yes). Motion passed unanimously.
 - b. **Consideration of holding a Closed Session under section 8(a) of the Open Meetings Act to conduct the annual evaluation of the Library Director:**

A motion was made by Jen and supported by Leah to hold a Closed Session to discuss an item exempt from disclosure under section 8(a) of the Open Meetings Act for the annual personnel evaluation of the Library Director. Roll call vote: Dee Dee (yes), Veronica (yes), Leah (yes), Dulcie (yes) and Jen (yes). Motion passed unanimously.

Entered into Closed Session at 7:29 p.m.

APPROVED: JUNE 23, 2025

A motion was made by Jen and supported by Leah to return to an Open Session.

Returned to Open Session at 7:39 p.m.

14. CALL TO THE PUBLIC: Becky Spagnuolo introduced herself to the Board.
15. BOARD MEMBERS' COMMENTS: Veronica expressed an interest in calling Allison back to a future meeting to recognize the good work she did for the Library. Allison was a pleasure to work with and the Board agreed. They also wanted Andrea to provide an overview of our current staff to the Board.
16. NEXT MEETING DATE: The next Regular Meeting is Monday, June 23, 2025 at 7:00 p.m.
17. ADJOURNMENT: A motion was made by Jen and supported by Leah to adjourn the meeting at 7:46 p.m.

Respectfully submitted,
Carol Barone,
Executive Assistant