



## WIXOM PUBLIC LIBRARY- POSITION POSTING

The Wixom Public Library is seeking an energetic and enthusiastic Library Assistant. This position will work collaboratively in a team environment to develop and implement dynamic programs and services for children and tweens. Library Science students are encouraged to apply and will be considered for promotion to Librarian at graduation.

<b>POSITION:</b>	<b>LIBRARY ASSISTANT, YOUTH SERVICES PERMANENT PART-TIME</b>
<b>SALARY RANGE:</b>	\$14.00 per hour
<b>HOURS:</b>	20-25 hours per week; including evenings and weekends.
<b>RESPONSIBILITIES:</b>	Plan, implement and promote children's programs Provide reference, reader's advisory and computer assistance Participate in collection development and special projects Maintains welcoming environment
<b>QUALIFICATIONS:</b>	Bachelor's Degree preferred; may substitute with Associates Degree in early childhood education Experience working with children ages 0-12 Familiarity with childhood development principles Knowledge of children's literature desired Public library experience preferred Strong computers skills Ability to communicate effectively with patrons and staff
<b>APPLICATION PROCESS:</b>	Resume, cover letter and City of Wixom application required. Applications available at: <a href="http://www.wixomlibrary.org">www.wixomlibrary.org</a>
<b>APPLY TO:</b>	Andrea Dickson, Library Director Wixom Public Library 49015 Pontiac Trail, Wixom, MI 48393 <a href="mailto:andrea@wixomlibrary.org">andrea@wixomlibrary.org</a>
<b>DEADLINE:</b>	January 26, 2019

The Wixom Public Library is easily accessible by expressway: five minutes from the I-96 Wixom Rd. exit, second exit west of Twelve Oaks Mall.

The Wixom Public Library is an Equal Opportunity Employer.

**Wixom Public Library | 49015 Pontiac Trail, Wixom, MI 48393-2567  
248-624-2512 | [wixomlibrary.org](http://wixomlibrary.org)**