

Friends Meeting Minutes—October 29, 2019

- Jane called meeting to order at 11:05 a.m.
- 17 members in attendance (sign-in sheet on file).
- Third quarter, 2019 minutes read, motioned, and placed in file.
- Jean reviewed September 30, 2019 Treasurer's Report. Balance before Fall Book Sale is \$4,067.19 (report on file).
- Jane reviewed Friends "Reward" policy of letting regular Tuesday book sorters take \$10/per year of books as a thank you. Members are also allowed to borrow additional used books with the provision that they be returned after reading.
- The Silent Auction generated \$420.50. The highest item was for a first British edition of a Harry Potter book (\$50). A successful added starter this year was to bundle a couple of books together, bringing in higher prices. Also distributed was a summary of amounts raised in the 16 auctions held to date—total was \$5,262 (summary on file).
- The Fall 2019 Used Book Sale Summary was presented, discussed and placed in file.
 - Highest dollar amount raised to date--\$5,037.50
 - Day 1: \$1,637.75
 - Day 2: \$1,970.75
 - Day 3: \$603.00
 - Day 4: \$714.00
 - Donation Jug: \$112.00
- Andrea was thanked for providing professional new signage.
- Several Book Sale Suggestions were discussed with the following decisions being reached:
 - Extra attempts will be made to secure additional volunteers during the late afternoon/evening hours on Thursday and Friday (need a minimum of 3). It was agreed that the sale hours should match library hours.
 - On Advance Sale Wednesday, a 12-foot table will be used for Registration and Sales. Two check-in personnel will staff the right end nearest the sign-up line, with 2-4 Sales personnel manning the end closest to the non-fiction room.
 - Set up day (tables, signage, chair moving and box moving) will all take place on Monday morning starting at 10 a.m. Vance will coordinate the movers with the assistance of other volunteers. Jane will provide him with names and phone numbers of the volunteers so he can make reminder calls while down south. TBD is whether volunteers want to begin unboxing items on Monday afternoon rather than waiting until Tuesday morning.
 - Instead of having a Monday afternoon set-up shift that includes students, the students will be asked to come in on Tuesday afternoon to set up the Children's and Young Adult sections. (This was formerly handled by the

Library Staff). Library Staff and/or Friends will supervise. Melissa will follow up with Geisler.

- Regarding the question of alphabetizing “Fiction” titles, Alice made a recommendation that this decision be left to Corrine and Beth (and Debbie in Beth’s absence) since they’ve been in charge for a number of years. It was felt that four people in the Fiction/Mystery Room was sufficient to handle the load and attempts by others to assist only resulted in unnecessary confusion. Since the key people weren’t in attendance at the meeting, the group agreed to let the Fiction ladies handle before the next sale.
- St. Vincent De Paul agreed to send two drivers for future collections. They asked to keep the books in boxes rather than dump them in a large bin. Friends were asked to think about possible sources for boxes.
- UPS may be able to help us secure new or used push carts.
- Melissa presented the publicity summary (on file).
- It was agreed to continue to save recyclable cloth bags.
- A motion was made and approved to give Sandro Grossi a lifetime membership because of his support of the library and pizza donations.
- The floor was opened for new officer nominations. Since no one came forward, the current officers agreed to continue in their roles; a motion was made and approved.
- The Holiday Packages project was approved. A wrapping session will be held on November 19 at 10 a.m. (a volunteer list was circulated). It was agreed to attach large candy canes, which Sandy offered to provide. Andrea will print up gift tags and “donation” stickers. The goal is to bundle 150 packages (135 were sold last year). If a second wrap day is needed, November 26 is the back up. Packages will go on sale November 23.
- 2020 Calendar dates (a separate sheet will be distributed):
 - Quarterly Meetings:
 - Tuesday, January 14
 - Tuesday, April 7
 - Tuesday, July 7
 - Tuesday, October 20
 - Used Book Sales:
 - Spring, May 13-16 (set up May 11 & 12)
 - Fall, October 7-10 (set up October 5 & 6)
 - Silent Auctions: To be confirmed (two weeks prior to the book sales)
 - Children’s Sidewalk Sale (TBD)
- Andrea’s “Wish List” was presented for a total of \$3,072, A motion was made for approval. The motion was carried. (Request on file)
- Jane’s Holiday Party is scheduled for Tuesday, December 10 at 11:30 a.m. Details to follow.

- An updated Active Friends Member List will be attached to the minutes for those who didn't pick one up.
- Molly made a motion to adjourn the meeting; Alice seconded. Meeting was adjourned at 12:30 p.m.

Submitted by Jean Korleski, Treasurer and Jane Kleban, President

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