

**WIXOM PUBLIC LIBRARY  
LIBRARY BOARD OF TRUSTEES  
AGENDA**

[Electronic Meeting Via Zoom](#)

**Monday, November 23, 2020 | 7:00 p.m.**

1. Call to Order
2. Approval of agenda\*
3. Call to the Public (Limited to 3 minutes per speaker)
4. Approval of minutes – Regular Meeting of October 26, 2020\*
5. Approval of expenditures\*
6. Budget review
7. Director’s report\*
8. Update from City Council meetings
9. Update from the Friends of the Library
10. Communications
11. Unfinished Business
  - a. COVID-19 Response\*
12. New Business
  - a. Chromebook Policy\*
  - b. Vacation Leave Approval M Floyd\*
  - c. Presentation of the FY 2019-2020 Annual Report\*
13. Call to the Public (Limited to 5 minutes per speaker)
14. Board member comments
15. Next meeting date – Regular Meeting Monday, January 25, 2021 at 7:00 p.m.
16. Adjournment

\* attached

\*\* available at Board meeting

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The Wixom Public Library Board will hold a regular meeting electronically on November 23, 2020 at 7 p.m. Due to the capacity restrictions and social distancing requirements set forth in the MDHHS Director's Emergency Orders and the MIOSHA Rules, the meetings will be held electronically. Electronic participation is permitted by the Open Meetings Act as amended by 2020 PA 228. The purpose of the meeting will be to consider any business that may come before the Library Board. Pursuant to the OMA, the Library gives notice of the following:

#### **REASON FOR ELECTRONIC MEETING**

The Board is providing Board Member participation and public participation to this meeting by electronic means due to the restrictions imposed by the MDHHS Director's Emergency Orders and MIOSHA Rules.

#### **PROCEDURE FOR PUBLIC PARTICIPATION BY ELECTRONIC MEANS:**

The public may participate in the meeting electronically and may make public comment joining the Zoom meeting. Attendees will be muted automatically except for the Call To Public portions of the agenda, where members of the public may use the "raise hand" function within the Zoom meeting application, at which point they will be unmuted for up to 5 minutes of public comment per person. If you are participating via telephone, you will need to press \*6 to unmute yourself during public comment. The Board President will determine the order of public speakers.

#### **CONNECT TO THE MEETING**

In order to connect to the meeting through Zoom and a laptop, PC or smart phone, a member of the public may do the following:

##### **Computer or Mobile Device**

Join the Zoom meeting by clicking the webinar

link: <https://us02web.zoom.us/j/86562939795?pwd=aWNQUiBZNzNpFNHlqbWNCczV6NS9WZz09>

Passcode: 344332

##### **Telephone – Webinar ID: 865 6293 9795 | Passcode: 344332**

iPhone one-tap : US: +13017158592,,86562939795#,,,,,0#,,344332# or  
+13126266799,,86562939795#,,,,,0#,,344332#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 436 2866 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

## **PROCEDURES BY WHICH PERSONS MAY CONTACT MEMBERS OF THE PUBLIC BODY PRIOR TO A MEETING**

For those people who desire to contact members of the Library Board to provide input or ask questions on any business that will come before the public body at the meeting, please contact Andrea Dickson, Library Director, at [andrea@wixomlibrary.org](mailto:andrea@wixomlibrary.org) or (248) 624-2512 prior to the start of the meeting. Wixom Public Library Board of Trustee e-mail addresses are also available on the Library's website: <https://www.wixomlibrary.org/about/library-board-of-trustees/>

## **PROCEDURES FOR PARTICIPATION BY PERSONS WITH DISABILITIES**

Persons with disabilities may participate in the meeting through the methods set forth in connect to meeting section. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify Andrea Dickson, Library Director, at [andrea@wixomlibrary.org](mailto:andrea@wixomlibrary.org) or (248) 624-2512 within a reasonable time in advance of the meeting.